# **Puerto Rico Travel Expert Program Terms and Conditions**

The Puerto Rico Travel Expert Program and its collaborators have developed the PRTE portal for Travel Advisors worldwide available in English and Spanish. We have developed this training platform with a points earned based incentive program. Participation is open to legitimate travel advisors who meet all conditions established in the Program which is provided, supported, maintained and ran by travAlliancemedia, LLC. By signing in you agree to the terms and conditions established in the program and agree to the Privacy Policy which is subject to changes, additions or deletions.

# **Loyalty Program**

There are basic rules to qualify:

- 1) All current graduates of the first module are automatically enrolled.
- 2) All current Expert graduates who have completed all modules are automatically enrolled and already pre-qualified to earn awards
- For all other advisors who wish to enroll and pre-qualify you must complete the Puerto Rico Expert program and obtain your Master Degree to pre-qualify (must complete all learning modules)
- 4) All pre-qualified advisors will earn 1 point per each booked, confirmed and consumed night regardless of the booking being part of a package or simply room nights. (Subject to change).
- 5) Upon reaching 100 nights booked and having met the enrollment and qualifying criteria above, advisors will be entered in the pre-selection list for the yearly Fam Trip.
- 6) Additional points may be earned to qualify for additional benefits according to promotions that will be implemented in the course of the year by Discover Puerto Rico, local hotels and restaurants, car rental companies, attractions and more.
- 7) The points system is unlimited and is the base for each Advisor's to stay in the Loyalty Program. In order to stay current Advisors must continue booking. Any hiatus of 3 months or more will result in suspension of rights to earn awards and may require re-booking 100 nights in order to reactivate status.
- 8) All decisions on winners and award assignment is at the discretion of Discover Puerto Rico.
- 9) Each participating advisor is responsible for the confirmation and recording of their bookings providing confirmation numbers, guest name, and dates of arrival and departure.

#### **Bookings to Points**

Starting at 3-night minimum stays are required to consider each booking as a qualified.

Discover Puerto Rico will specify the criteria in each promotion.

Group bookings can only be entered after a group has been booked and departed and the company bringing the group has paid the hotel(s) in full. Once a total count of room nights is validated for the group Advisors will be notified and then the nights can be entered in their tally.

# Recording Deadlines

You can record bookings all year long but the grace period to enter your bookings in your profile is 60 days following the date of your customer's departure date.

### **Participation**

Points are validated monthly.

Participation in the PRTE is open to all travel advisors worldwide who are operating under a valid ARC/IATAN / CLIA or TRUE registration. All participants must be at least 18 years of age to redeem awards. Discover Puerto Rico will not be held liable for any queries arising from any dispute between the

Advisor and the companies providing the services that will generate the points.

All participants are responsible for all federal, state and local taxes as they may apply in their jurisdiction of residence on any awards they may receive.

Enrollment is at will and the total responsibility of the participanting advisor.

This program applied to Advisors, not Agencies, and cannot be in any way combined or added between two advisors to reach redemption levels.

Discover Puerto RIco reserves the right to verify all reservations, past, present or future at any time without previous notice, and may refuse award(s) based on lack of compliance with the rules of the program.

Discover Puerto Rico and TravAlliance reserve the right at any time at their discretion to suspend, refuse re-evaluate or revoke membership for any reason.